



Procter Summer Camp 2018 Counselor Job Description

Reports to: Director of Camp and Youth Ministry

Position Purpose: Counselors are the primary caregivers for campers. Youth camps include campers in 3th-12th grade. Counselors are responsible for three distinct areas of camp: cabin life, Christian formation, and recreational activities. This includes planning, facilitating, coordinating, and cleaning up from activities throughout the camp session, guiding campers in their personal growth, faith life and daily living skills. Family Camps are open to campers of all ages, counselors do not provide overnight care for children at Family Camp. Serving as a camp counselor is a formation experience in itself; while care and safety for campers is always a counselor's first priority, personal, faithful and professional growth results from serving and living in community.

Essential Job Functions:

- Enthusiastically participate in all program areas: cabin life, meals, formation, worship, outdoor activities, small and large group activities, staff meetings.
- Work collaboratively with fellow camp staff members to plan and deliver a safe, inclusive, fun and educational camp program.
- Provide, with a co-counselor, continual supervision, ensure safety, and foster a family atmosphere for 7-12 campers in your cabin, including overnights.
- Own the Christian formation experience.
 - As part of a counseling team you will brainstorm, write, prepare and facilitate a morning program for each week of camp. Programs are based on lectionary readings and camp theme, they are engaging, FUN, developmentally appropriate, educational, and rooted in the Episcopal tradition.
- Take responsibility, on a rotation, for leading camp activities: afternoon activities (small group) and evening activities (whole camp).
- Nurture and interact with all campers, remaining attentive to the needs of campers in your cabin as well as throughout the community.
- Know the camp schedule and ensure that each member of your cabin is on time to daily activities.
- Model healthy relationships, facilitate skill building, create joy

Other Job Duties:

- Take ownership for camp hospitality: water coolers, lost and found, activity area and aquatics setup
- Be a role model to campers and staff in your attitude, behavior, and leadership style.
- Participate in written (mid summer and end of season) and verbal evaluations as requested.
- Other duties as assigned

Qualifications:

- Counselors must be 18 years old
- Priority will be given to applicants who have completed one year of college, or equivalent

- Must submit health history and current health form before first day of training
- Complete online sexual abuse prevention training before first day of training
- Attendance at Staff Training June 3-12, Lifeguard Training May 28-June 31 (if applicable)
- Submit BCI/FBI Background Check
- Willingness to work all, or a majority of the camp sessions

Knowledge, Skills and Abilities:

- Summer camp experience, as a camper or counselor
- Experience working with children and youth
- Willingness to participate in a summer-long intentional community and faith community

Physical Aspects of the Job:

- Prolonged standing, stooping, lifting, walking long distances daily, requires typical range of hearing and eyesight to record, prepare and communicate camper activities and programs
- Willing to participate in activities in and around water (pool, lake and pond).
- Counseling is a 24/7 job. Potential counselors should be prepared to enthusiastically live in a camp setting, with little privacy, irregular hours and daily exposure to the sun and heat.
- Counselors receive one evening off during the each session over 4 days, and at least one activity period off per full day of camp.

About our Program:

Procter is a ministry center of the Diocese of Southern Ohio, offering summer camps for children, youth and families. We are part of the Episcopal Church, and believe all people are loved by God, no matter who they are or what their life is like. Christian Formation is an important part of our program; we share stories and learn together, say prayers and sing together every day. Campers and staff members of all (or no) faith background are welcome. We also canoe, fish, have campfires, sleep outside, create art, do chalk murals, play sports and wacky games, and explore the natural world around us. Serving on a camp staff is a formation experience in itself; while care and safety for campers is always a staff members first priority, personal, faithful and professional growth results from serving and living in community.